**Consultation Form**

Buffie Williams, BMW Consulting LLC

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Why are you seeking consultation services? What is the situation now?

1. What would you like the situation to look like? Perception of consultation.
2. What would that mean to you if you get a your desired goal? What is your timeline?
3. What is your mission statement? Explain.
4. What do you know about the process?
5. What work setting are you considering for your project? Why?
6. Are you comfortable receiving feedback? Why or why not?
7. How do you prefer to receive feedback? Why is this method preferred?

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Client’s name

1. Have you had a previous Consultant?\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Any additional Q’s:

**Required:** Copy of unofficial transcript, resume, 3 references (professor, supervisor e.g. internship, colleague):